



**Opportunity Caddo Program
Caddo Parish School Board**

**Post Office Box 32000 • Shreveport • Louisiana • 71130
Telephone: 318-603-6481 • Fax: 318-603-6474 • Email: ocp@caddoschools.org**

OCP Affidavit

Business Name: _____ Year Established: _____

Contact Person: _____ Title: _____ Phone: _____ Fax: _____

Business Address: _____
Street Suite City State Zip

The undersigned swears that the personal net worth of owner(s) is not over \$400,000, and that the business net worth is not over \$1,500,000.

The undersigned swears that he/she is the duly authorized representative of the business entity identified herein and that the foregoing statements, including statements and data provided herein, are correct, true, and include all material information necessary to identify and explain the operations of the company identified as _____, as well as to attest to its ownership as a Small and Economically Disadvantaged Business.

The undersigned certifies that the parties concerned have read and meet the eligibility requirements necessary for certification with the Caddo Public School district and the Opportunity Caddo Program. Further, the undersigned understands that false statements, omissions, or material misrepresentations will be grounds for denial of certification, de-certification, and/or termination of participation in the Opportunity Caddo Program. The undersigned further agrees to provide Caddo Public School District additional information which is deemed by caddo Public School District to be necessary to make an accurate assessment of undersigned's eligibility as a Small and Economically Disadvantaged person and business. If there should be any change in ownership or control of this firm, or in any other information submitted, the undersigned agrees to notify the Caddo Parish School Board immediately.

Signature: _____

Printed Name: _____ Date: _____

Sworn to and subscribed before me, Notary, this _____ day of _____ 20_____.



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Notary

OCP Eligibility

The program is open to all Louisiana small businesses that meet the following eligibility requirements for both the business and the owner. Certification is effective for up to 10 years or until the firm no longer meets the eligibility requirements for the program.

Small and Emerging Business Person

For the purposes of the program, a person who meets all criteria in this section is defined as a Small and Emerging Business Person.

- **Citizenship** – The person is a U.S. citizen or legal resident
- **Louisiana Residency** – The person has been a Louisiana resident for at least one year
- **Net Worth** – At least 51 percent of the business is owned and controlled by persons who individually have a net worth of less than \$400,000, excluding personal residence, business assets and retirement accounts
- **Full-Time Employment** – Managing owners who claim Small and Emerging Business Person status must be full-time employees of the applicant firm (20 or more hours per week)

Small and Emerging Business

For the purposes of the program, a business that meets all criteria in this section is defined as a Small and Emerging Business.

- **Ownership and Control** – At least 51 percent of the company is owned and controlled by one or more Small and Emerging Business Persons
- **Principal Place of Business** – The firm's principal place of business is Louisiana
- **Lawful Function** – The company has been organized for profit to perform a lawful, commercially useful function
- **Business Net Worth** – The business' net worth does not exceed \$1.5 million
- **Job Creation** – An applicant firm anticipates creating new full-time jobs

Program Statutes & Rules: