STATE OF LOUISIANA
DEPARTMENT OF EDUCATION - SCHOOL TRANSPORTATION
SCHOOL BUS PRE-TRIP & POST-TRIP INSPECTION CHECK LIST

Route/ School Bus Number __________________________ Bus Operator __________________________ Month and Date Range: From: ___________ To: ___________

BEFORE EACH TRIP AND ROUTE SHIFT

Code: OK y Needs Attention X Correction Made ✓

USE THIS ROW WHEN A SPARE BUS IS USED OR IF YOU SUB
DAY TO DAY: LIST BUS #

DATE OF INSPECTION

AM PM AM PM AM PM AM PM AM PM AM PM AM PM AM PM AM PM AM PM AM PM AM PM

A. CHECK OUTSIDE THE BUS:

1. Fuel tank(s) Filler Cap(s)
2. Exhaust pipe (obstructions)
3. Tires, Rims, and Lugs
4. Air tank(s)
5. Under bus leaks (oil, fuel, water, fluids)
   General outside appearance/check body
6. for dents and scratches**
7. Clean License plate
   Thoroughly wash exterior of bus as needed
8. or monthly

B. CHECK ENGINE COMPARTMENT:

1. Battery/Belts/Hoses/Wiring
2. Oil and Fluid Levels
3. Fluid Leaks
4. Radiator Reservoir

C. CHECK INSIDE THE BUS:

1. Check contents and condition of First Aid Kit, Fire Extinguisher and Emergency Reflectors/Spare Fuses
2. Seats, Floor, Housekeeping
3. Clean inside as needed: windows, walls, and seats**
4. Rear emergency door and exits
5. Child Check Mate*
6. Students and Items left on bus*

D. STARTING THE ENGINE:

Listen for trouble signs
1. Check gauges, dash lights, buzzers
2. DEF - good range if 30% or higher***
3. Check Horn/Steering Wheel
4. Check Windshield Wipers/Washer
5. Check Heater/Defroster/Fan
### Final Checks:

1. Transmission master lever.
2. Tire pressures.
3. Check current battery level.
4. Check steering wheel play.
5. Test brakes (stop and hold).
8. Side mirror / lights.

### Engine Running:

2. Inspect hoses / belts / water / oil / gas / fuel, etc.
3. Check for leaks / water / oil / gas / fuel, etc.
4. Check cruise control.
5. Check electrical connections / ground / power.
6. Check intake/exhaust / air intake / fuel filter.

### Date of Inspection:

Last Bus #: [Enter]